

When asked how Basis Policy Research (BPR) might improve initial and ongoing recruitment of survey participants, the MI Excel Collaborative Partners recommended (a) communication should begin with ISD/RESA personnel and (b) BPR provide response rate data to ISDs/RESAs to encourage participation. Thus, BPR used rosters from the February Collaborative Partners meeting to develop ISD/RESA master email lists and ISD/RESA personnel lists. Each list includes contact information of building and district personnel supporting MI Excel schools. For ISD/RESA personnel willing and available to promote the survey, we kindly ask for the following by 3:00 PM on Wednesday, May 27:

1. Access your ISD/RESA Master Email List using links below;
 - a. *Note:* ATS & TSI Building Contacts are *only* included in the ISD/RESA master email list
2. Email local participants about a pending survey invitation on Thursday, May 28 (Sample email included on page 2).

<u>Berrien RESA</u>	<u>Calhoun ISD</u>
<u>Delta-Schoolcraft ISD</u>	<u>Genesee ISD</u>
<u>Eaton RESA</u>	<u>Jackson ISD</u>
<u>Ingham ISD</u>	<u>Kalamazoo RESA</u>
<u>Kent ISD</u>	<u>Lapeer ISD</u>
<u>Livingston ESA</u>	<u>Macomb ISD</u>
<u>Manistee ISD</u>	<u>Muskegon Area ISD</u>
<u>Oakland Schools</u>	<u>Ottawa Area ISD</u>
<u>Saginaw ISD</u>	<u>St. Clair County RESA</u>
<u>Traverse Bay ISD</u>	<u>Washtenaw ISD</u>
<u>Wayne RESA</u>	<u>West Shore ESD</u>

For email list questions, please reach out to Grant Alphenaar (gdalphenaar@basispolicyresearch.com)

[Subject] Seeking your feedback! Upcoming MI Excel Survey

Dear colleague,

The Michigan Department of Education’s Office of Educational Supports wants to provide you the opportunity to offer feedback on the resources, tools, and supports provided as part of the MI Excel Statewide System of Support (SSoS). Sharing your perspectives will:

1. Highlight innovative approaches to supporting school improvement statewide and;
2. Provide timely feedback to MDE and ISD/RESAs around supporting school improvement;
3. Offer emerging insights around supports districts and schools might need following statewide school closures

You will receive an invitation on Thursday, May 28 to participate in a voluntary and confidential survey because your building, district, or ISD/RESA received one or more sets of support from the SSoS in 2019-20. The invitation will come from Dr. Kiel McQueen with Basis Policy Research, a Michigan-based research organization evaluating the SSoS.

Please see this [flyer](#) for more information about the survey.

Thank you for your consideration,

[ISD/RESA Personnel Name]